What Do I Do With All These Family Photographs?

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This course outline has been offered for use in teaching sound Family History documentation methodology. It may be used for any non-profit training program. Any attempt to use this material for profit is strictly prohibited.

What is a Pixel?

- Basic building block of a digital image
- Pixel = <u>Pic</u>ture <u>element</u>
- Red, Green, Blue (RGB) values
- Scanner samples photograph at rate measured in dots per inch (dpi)
 - 6-inch photo at 100 dpi = 600 pixels
 - 1-inch photo at 600 dpi = 600 pixels

The 'Cost' of Memory

- Large images consume large memory
- Computers struggle with large images
- Slow and discouraging to use
- Photo detail rarely exceeds 300 dpi
- 6x4-inch photo at 150 dpi = 1.6M 6(150) x 4(150) = 900 x 600 pixels = 900 x 600 x 3 = 1.6 million bytes (MB)

	Memory size in Kbytes for 4x6 photo:		
	<u>Color</u>	<u>Grayscale</u>	
75 dpi	405K	135K	
150 dpi	1,620K	540K	
300 dpi	6,480K	2,160K	
600 dpi	25,920K	8,640K	

How Much Resolution?

- Use only the amount of resolution you need.
- Computer's resources
- Printer's resources
- Storage issues
- Eventual use
- Genealogical value
- Original photo quality (rarely >300 dpi)

The more pixels you send to the printer, the more it will discard; it may not discard them well.

Printer Resolution	Optimal Scan Resolution
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300 – 360 dpi printer

60 - 120 dpi image

600 – 720 dpi printer 120 – 240 dpi image

Types of Digital Files

- .png (Portable Network Graphics)
- .tif (Tag Image File Format)
- .jpg (Joint Photographic Experts Group)
- .gif (Graphics Interchange Format)
- .bmp (Windows Bitmap)
- .pcx (Windows PaintBrush)
- PICT (Macintosh Quickdraw)

Comparison of File Sizes

9.9 Mb lossless TIFF master 9.2 Mb PCX (~obsolete) lossless PNG 6.5 Mb lossless master JPG 0.5 Mb Web, e-mail lossy GIF lossless graphic art lossless PICT Mac only lossless BMP 9.9 Mb Windows graphics

Storage Media

	<u>Size</u>	Images/disk
Hard drive	Varies; limited	Varies/limited
3.5" floppy	1.4 MB	1-2
Zip disk	100 250 MB	50-100 100-500
CD-ROM	650-700 MB	500-1400

Stages of Digital Storage

- Consider the purpose and importance of preserving the photo
- Solution
 - Scan the whole photo for the master, and save in .png or .tif format
 - Crop and edit for printing; save edited file as .png or .tif
 - Save as .jpg file to transmit and share electronically, also insert in PAF database

	<u>Storage Needs</u>	<u>Storage</u> System
Master (.png, .tif)	Infrequent Access	Numbered; Database
Permanent Edited (.png, .tif)	More Frequent Access	Numbered; Database
Shared (.jpg)	Frequent Access	Labeled, keyed to Master
Most-Used Images (.jpg, .png, .tif)	Frequent, Rapid Access	Labeled, keyed to Master

	<u>Intermediate</u> <u>Storage</u>	<u>Permanent</u> <u>Storage</u>
Master (.png, .tif)	Hard drive or Zip	CD-ROM
Permanent Edited (.png, .tif)	Hard drive or Zip	CD-ROM (rewritable)
Edited Shared (.jpg)	Hard drive or Zip	Zip, Floppy, CD-ROM
Most-Used Images (copies) (.jpg, .png, .tif)	Hard drive, floppy, or Zip	Hard drive, floppy, Zip, CD-ROM

Planning Storage

- How big is the collection?
- How complicated is the collection?
- What types of images? People? Places?
- How can it be subdivided into manageable folders?
- How will it be accessed?
- Who will use it?
- How will you search and retrieve images?

How Big is the Collection?

- For <100 or <200 images, standard software may suffice (PhotoDeluxe, similar bundled programs) for storage
- Descriptions of images can be managed through numbering system and spreadsheet

Software for Processing and Storing Digital Images

- Capturing image (scanner, camera)
- Editing image (fixing color, imperfections)
- Storing master copy of images
- Managing edited versions of images
- Sharing images

Software for Capturing Images

- Specifies type of file to create, size, qualities of image
- Typically comes bundled with scanner, digital camera, video equipment, etc.
- Examples: "Canoscan" (Canon), "Epson Smart Panel" (Epson)
- Use what manufacturer provides for capturing images

Software for Editing Images

- Often bundled with scanners and cameras (e.g., Adobe PhotoDeluxe Home Edition 4.0)
- Can be purchased separately (e.g., Adobe Photoshop Elements)
- Allows tranformation from one type of file to another (e.g., .tif to .jpg)

Software for Editing Images (Cont.)

- Provides ways of altering or editing digital image
 - Size of image
 - Size of file
 - Color, brightness, contrast correction
 - Repair flaws in image
- May create own type of file (.pdd, .psd)
- Has many bells and whistles

Software for Storing Images

- Also manages scanning and editing, perhaps not as well as dedicated software
- Has search functions
- Translates digital images into slide shows, Web pages, e-mail
- Not suited for serious archiving
- Suitable for casual use of limited images

Images as Family History

- Software suitable for low-end public use not designed for archiving thousands of images for family history purposes
- High-end archiving software is expensive, designed for medical and scientific applications
- Information best stored in generic format, not linked to single application

Building the Database You Need

- Identify information important for family history documentation
- Consider genealogical value, not just emotional value
- Collect information about the images

Information

- Identifying label (number; grouping optional)
- Type of image (slide, photograph, negative, etc.)
- Date
- Location
- Event
- Photographer
- Repository
- Text
- Description
- Subjects (decide how to list grouped or individually)

Software for Total Management of Visual Family History

- Capturing image (bundled with scanner, camera, digital photo processing CD)
 Editing image (bundled; midrange \$20-\$99)
 Mac, Windows: Adobe PhotoDeluxe Home Edition,
 Adobe Photoshop Elements
 Windows: Picture It!, MGI PhotoSuite, Jasc Paint Shop
- Viewing, transforming, exporting images, storing images
- Database (spreadsheet or relational database)
 Spreadsheet: Lotus 1-2-3, Excel, Works
 Relational database: Access, Foxpro, Approach

Free photo editing software

CNET download site, image editing freeware/shareware http://download.cnet.com/downloads/0-10077-100-5236933.html

Adobe Photodeluxe Business Edition (trial) <u>http://www.adobe.com/products/photodeluxebe/demodnld.html</u>

Photoshop Elements (30-day trial)

http://www.adobe.com/products/photoshopel/demoregcnet.html