HOW TO LOAD THE FAMILY HISTORY LIBRARY (FHL) FAVORITES ON A PERSONAL COMPUTER

After you have completed the following three steps to load the FHL Favorites into your browser, you will be able to easily access any of the thousands of web sites recommended by the staff at the FHL for your family history research.

Step 1. Delete an old FHL Favorites file, if you have one. If not, skip to Step 2.
>   Open your browser (i.e. Windows Internet Explorer).
>   Click on the *Favorites* pull-down menu in the task bar at the top left of the screen.
>   Place your mouse pointer on the FHL Favorites selection and right click.
>   Click on the *Delete* option. Click *Yes* to confirm that you wish to remove the FHL Favorites.

Step 2. Create a FHL Favorites folder in your browser's Favorites.
>   With your browser open, click on the *Favorites* pull-down menu in the task bar at the top left of the screen.
>   Click on the *Add to Favorites* selection at the top of the pull-down menu.
>   In the Add a Favorite box, click on *New Folder.*
>   In the Create a Folder box, enter a folder name called FHL Favorites and click *Create.*
>   Click *Cancel* when it requests another folder name.

Step 3. Import the Bookmark.htm file into your Favorites folder.
>   Insert the flash drive containing the Bookmark.htm file in a USB port on your computer.
>   With your browser open, click on the *File* pull-down menu in the task bar at the top left of the screen.
>   Click on the *Import and Export* option in the pull-down menu to start the Import/Export Wizard.
>   Click *Next* twice to get to the Import Favorites Source box.
>   Click the *Browse* button just under the Import from a File or Address line.
>   In the Select Bookmark File box, navigate to the Removable Disk with the drive letter of your USB port in the Look-in window.
>   Highlight (click on) the bookmark.htm file name and click the *Open* button.
>   Click *Next.*
>   In the Import Favorites Destination Folder box, click on the FHL Favorites folder name.
>   Click *Next.*
>   Click *Finish.*
>   After about 30-45 seconds, a box will appear indicating you have "Successfully imported favorites. Click *OK.*
>   You may now remove the flash drive from the USB port.

Note: You may download an updated copy of the bookmark.htm file at the Web site, www.fhlfavorites.com. We recommend that you update your FHL Favorites every 3-4 months.

HOW TO USE THE FHL FAVORITES

With your browser open and connected to the Internet, click on the Favorites pull-down menu on the task bar at the top left or the screen. Move your mouse pointer down to the FHL Favorites entry in the menu. The next sub-menu will appear to the right of the menu showing the options *British, Canada & USA, International, News, Search Engines,* and *World.* Move your mouse pointer to the entry in the sub-menu to bring up the next sub-menu with the next level of options. Continue to move your mouse pointer to each sub-menu to drill down to the specific choice you wish to access on the Internet. When you have reached the bottom of a menu option, click on the choice to open the Internet site. From there you will be able to follow the instructions to access the services provided by the Web site.