

Basic Use of Multimedia in Reunion

Have you ever had to decide whether to go to the Reunion class and miss another class that you would also like to attend? The SVC GG will tried a new format on February 10. We still began at 9 am, each class was offered twice, and all were done by 11:30 am.

Reunion Class: Martha Wallace led a discussion of Using Multimedia in Reunion: Linking multimedia files (pictures, movies, sounds, PDF files, Word documents, and text files) to a person, family, or source. We also looked at some of the new features available in Reunion 12.

What to add in multimedia - pictures, movies, sounds, PDF files, Word documents, and text files

All are added in the same way – drag and drop from the desktop or another file *or* use the plus button to navigate to the folder where the images, files, and such are stored.

Where to add multimedia MM

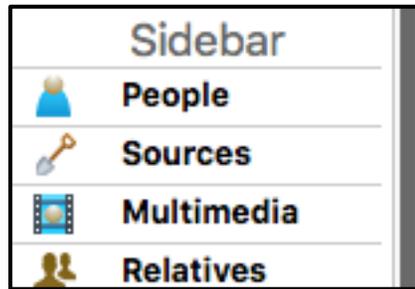
- Add MM in citations
- Add through side bar
- Add to the Media Window

In Citations: In the Multimedia tab, add images that belong with that citation. In the events view, the number of images/MM for each citation will show in the column under the filmstrip icon.

In the Multimedia Sidebar – there are three ways to access

Command Shift M

Click on left



Drop down on right



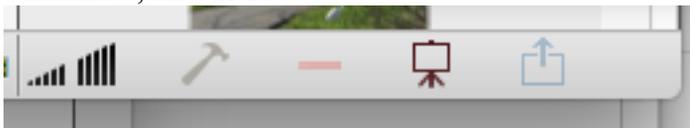
There are three sections to the multimedia sidebar, where you can add items by clicking on the plus sign or dragging and dropping. You can also drag items between the sections.

Husband

Wife

Family –If you have added MM/images to the marriage field an icon shows in the marriage bar above the family

Icons at bottom of the multimedia sidebar allow you to zoom, access tools, remove something, show the Slideshow, and share



In the Media Window for an individual**Adding – four ways**

1. Drag and drop to person's button
 - a. from desktop or folder
 - b. drop when person's button is highlighted
2. Use sidebar (see above)
 - a. drag and drop
 - b. use + button and navigate
3. Use media window (click on picture or silhouette)
 - a. Drag and drop
 - b. Use + button and navigate
4. Use built-in or USB connected camera
 - a. Open Media Window
 - b. Use take picture button to take a picture with the Mac's built-in camera



5.

Adding items from a web browser, iOS device or Photos app

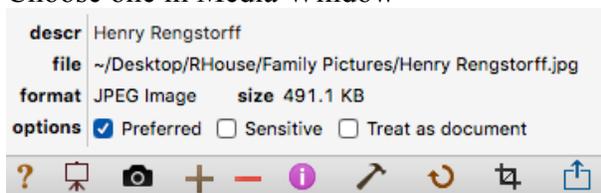
Drag and drop to

- Any person's button in family view
- Marriage field in family view
- Media window's thumbnail sidebar on left side
- Multimedia sidebar
- Multimedia section of source window
- Source in sources sidebar

Don't forget to add Source Information! You can use the comments section on the bottom right of the Media Window.

Preferred Pictures – two ways to choose

1. Control click thumbnail in person's button and choose from drop down menu
2. Choose one in Media Window

**Editing**

In the Media Window, select the picture

- Crop using crop tool
 - Click Tools (hammer) button
- Choose open in Preview (crop Christine McMillan Funeral Record)

Reveal in Finder – to learn where the image is stored

Click Tools button (or control click thumbnail)

Choose Reveal in Finder

Opens the folder where it is stored

Sorting and Rearranging – determines order in a slide show

Can sort using Tools button

Can sort using drag and drop

MWallace February 2018

Rotating

Click Tools button and choose rotate
Or just click the Rotate symbol

Copying

Drag and drop

From husband to wife

From individual to family

From one person to someone in another family Open Media Window for first person

From family view, go to the other person

Drag image from first Media Window to new person button

Or, just copy and paste.

Use Multimedia Repair – if your images/MM have question marks

Go to Preferences

Click Multimedia button

Click Repair – may take a long time

Useful in any version; Reunion 12 has some added features.

Some new features in Reunion 12

New Source Window

Source (citation) window shows all elements together and visible in one glance (Source Fields, Free-Form Text, Multimedia, and the Preview). No more using tabs to see or edit different elements. All four sections are can be revealed or hidden, and they're all resizable.

Responsive Design – web output optimized for viewing on different devices.

Fan Chart – colors and sizes are more adjustable

Repair Multimedia items

Using Preferences>Multimedia>Repair, Reunion will case you've moved them, then relinks them.

If you've renamed them, click Find and look for them.

Multimedia Usage report will list all missing multimedia files.

Choose reports in the navbar (on the left)

Choose Multimedia Usage

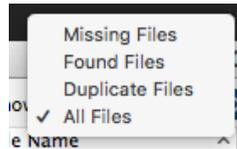
A list will be created

Missing Files – select Show button at the top and choose

Those that can't be found are in red

About Reunion 12

(There is a video tutorial online about the top 10 new features, 11 minutes long. I learned a lot – I recommend watching it! <http://www.leisterpro.com/doc/v12/newfeatures/newfeatures.php>)



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